TERRENCE J. REIDY HEALTH OFFICER

Marty L. Freeman Administrator



1948 WILTSHIRE ROAD, SUITE 1 KEARNEYSVILLE, WV, 25430 PHONE: 304-728-8416 FAX: 304-728-3319 WWW.JCHDWV.ORG

Reinspection Fees

The Jefferson County Board of Health has adopted a reinspection fee of \$75.00. This fee is intended to recover some of the Jefferson County Health Department's (JCHD's) costs when non-compliance or incomplete work requires follow-up inspections by the JCHD. The reinspection fee should not be construed as a civil penalty (fine) or punitive measure.

A reinspection fee of \$75.00 will be charged to any permitted establishment when:

- More than one follow-up inspection is required to verify that all violations have been corrected following an initial change-of-ownership or pre-opening inspection, or
- A follow-up inspection is required following a routine, complaint, or compliance/enforcement inspection.

When practical to do so, the Sanitarian may confirm correction of violations via an email or text message that can be printed out. In these cases, when a site visit is not required to confirm correction of a violation, no reinspection fee will be charged.

A reinspection fee will not be charged when the inspection is related to:

- A foodborne illness investigation,
- A boil water order/notice, or
- An emergency such as a fire, flood, structural damage, power outage, or water outage.

When a reinspection requiring a fee is conducted, the owner/operator of the establishment will be given an invoice for the \$75.00 reinspection fee.

If the invoice is not paid within thirty (30) days, a reminder letter with duplicate invoice will be mailed to the establishment.

If at the time of annual permitting a reinspection fee is unpaid, the unpaid reinspection fee(s) will be added to the invoice for the annual permit.

An annual permit to operate will not be issued if there are unpaid reinspection fees.