



FARMERS MARKET PERMIT PROCESS

You will need to obtain a permit for the Farmers Market if:

You are a restaurant on site at a Farmers Market

You are a prepared food vendor, including mobile food vendors (hotdogs, hamburgers, barbeque, etc.)

You are a Consignment Farmers Market

You are preparing food/drink items on site

Please contact WVDA to obtain your Farmers Market Vendor Permit. If you are required to obtain an additional permit through our office they will let you know.

farmersmarkets@wvda.us or call (304) 558-2226.

Please note: Temporary Food Permits are good for 14 consecutive days at the market.

Restaurants which are already permitted in Jefferson County and wish to prepare foods at a farmers market – **will need to complete a Temporary Food Establishment Application Packet.**

Mobile Vendors must have a current mobile permit for Jefferson County to sell at a farmers market. **If you are not already permitted as a mobile vendor in Jefferson County, please complete a Mobile Food Establishment Permit Plan Review & Permit Application.**

Consignment Farmers Market – when two or more vendors deliver their own farm and food products to a common location maintained by a third party that markets the vendors' products and receives a percentage share of the profits from sales, with the individual vendor retaining ownership of the farm and food product until it is sold. A consignment farmers market may be mobile or in a stationary location. These vendors will need to obtain a Retail Food Permit by completing a Food Establishment Permit Application (SF-5).

Forms can be found at the following link: <https://www.jchdww.org/permits-and-regulations/>