



**Jefferson County Board of Health  
Minutes: June 6, 2018 10:00am**

Board Members Present: John Bresland (Chair), Carmela Cesare (Vice-Chair), Ann Smith, Damien Hinck,

Board Members Absent: Lorena Nathan, Caleb Hudson (County Commissioner)

Also Present: Marty Freeman (Health Administrator), Dr. David Didden (Health Officer), Gillian Beach (Sanitarian), Gheeta Berry (Sanitarian), Kaitlin Lacey (Office Assistant), and Carolyn Zdzeira, Amanda Linton, & Darlene Truman of Community Alternatives to Violence

**Call to Order:**

The meeting was called to order at 10:04 AM by Chairman Bresland. The agenda for today's meeting was presented and accepted.

**Public Comment:**

No public comments were made.

**Old Business:**

None.

**New Business:**

Activity Report:

- Environmental
  - Newly hired Sanitarians Gillian Beach and Geetha Berry introduced themselves to the Board and summarized environmental activities for May.

Community Alternatives to Violence Presentation:

Carolyn Zdzeira, Director of Community Alternatives to Violence, detailed the mission and scope of the organization. CAV offers a 32-week course, serving mostly court-ordered clients, to provide education about respectful relationships. Domestic violence recidivism rates are reduced from 22% to 12% for those who complete the course. The Board thanked everyone for their presentation.

Activity Report (continued):

- Health Administrator
  - Program Plan nearly completed, due June 15

- Jurisdictional Risk Assessment – tasked by Center for Threat Preparedness to complete – similar to county’s Hazard Mitigation Plan. Identified drug abuse, pandemic/epidemic, and bioterrorism as top public health risks
- Personnel: new hires, still seeking additional sanitarians, posted on indeed.com and received about 20 applications, identified 10 candidates for interviews with Bob Custard
- Health Officer
  - Charleston’s Harm Reduction Program has been suspended due to business complaints and needle exchange issues.
  - Hep A outbreak since March – West Virginia Bureau of Public Health reported increase in cases mostly in Charleston area. 150 confirmed cases, 1 death.
  - Dr. Didden is serving as interim state immunization officer – mainly involves reviewing medical exemptions.
  - Flooding report from Emergency Operations Center (small-scale activation,) shelters open, swift-water rescue teams available and doing welfare checks.
- Medical
  - Back-to-school vaccinations – need solution for 2 staff members’ maternity leaves
  - Partnering with Harpers Ferry Family Medicine to give shots during their sports physical clinic on June 8 from 1:30-3:30pm
- Threat Preparedness
  - Reviewed and updated POD security plan with Sheriff’s Office
  - Participated in CRI Quarterly Communication Drill on June 20
  - Working to complete Jurisdictional Risk Assessment with input from local healthcare providers in primary care, behavioral health, and hospital
  - Hazard Mitigation Plan public meeting

Approval of 2019 estimated budget for 2019 Program Plan Submission:

Sanitarian salary issue will go before the WV Board of Personnel on June 21, 2018 – the chair of the State Sanitarian Board will attend. Projecting \$178,531 deficit for fiscal year 2019, currently \$1,053,663 in bank. Ms. Freeman requested the Board approve the budget including changes to Harm Reduction and Environmental Programs. Mr. Bresland moved to approve the projected budget for fiscal year 2019 as presented; motion was seconded and passed unanimously.

Harm Reduction Program Update:

JCHD held public meetings for community input. Exchange Union has formed a syringe cleanup group – JCHD will provide support and technical assistance for community groups, following a national trend for local health departments to serve in an advisory capacity for community groups rather than directly providing harm reduction services. Mr. Bresland asked about the status of the Holler Grant. Dr. Didden said that we were supposed to hear by May 1 and he has contacted the director, but no announcement has been made.

Possible request for funding from JCBOE:

Many local health departments in West Virginia get some annual financial support from their county Boards of Education. JCHD staff spend a great deal of time vaccinating students, performing head lice checks and prescribing treatment. The Health Officer also provides standing orders for school nurses.

BCHD receives \$15-30 thousand. Mrs. Freeman recommended requesting \$15 thousand. Ms. Smith suggested contacting superintendent Dr. Gibson before going to the BOE.

Approval of Financial Reports:

The 2018 deficit has been reduced due to increase in income and lapse in filling positions, resulting in a net adjustment of \$20,000. Ms. Smith moved to approve the financial reports as presented; motion seconded and passed unanimously.

Approval of May 11, 2018 regular meeting minutes:

Ms. Smith moved to approve the minutes as presented; motion seconded and passed unanimously.

**Adjournment:**

Meeting adjourned at 12:06pm.

**Board of Health Members:**

John Bresland, Chair  
Carmela Cesare, Vice-Chair  
Lorena Nathan, Member  
Ann Smith, Member  
Damien Hinck, Member  
Caleb Hudson, County Commission Liaison

**Term Expires:**

06/30/2020  
06/30/2021  
06/30/2019  
06/30/2018  
06/30/2022  
Ex. Officio

This meeting was noticed as follows:  
Public Notice locations: Courthouse and Public Services Building,  
online at [www.fchealthdept.org](http://www.fchealthdept.org)

*John Bresland*  
7/20/18