



## FARMERS MARKET PERMIT PROCESS

### **You will need to obtain a permit for the Farmers Market if:**

- You are a restaurant on site at a Farmers Market
- You are a prepared food vendor, including mobile food vendors (hotdogs, hamburgers, barbeque, etc.)
- You are a Consignment Farmers Market
- You are preparing food/drink items on site.

**Please contact WVDA at the email below to obtain your Farmers Market Vendor Permit.**

**[farmersmarkets@wvda.us](mailto:farmersmarkets@wvda.us) or call (304) 558-2226.**

**If you are required to obtain an additional permit through our office, they will let you know.**

**Permit Fee: \$60.00**

**Please note: Permits expire June 30<sup>th</sup> each year.**

Restaurants which are already permitted in Jefferson County and wish to prepare foods at a farmers' market – **will need to complete a Food Establishment Permit Application (SF-5).**

Mobile Vendors must have a current mobile permit for Jefferson County to sell at a farmers' market. **If you are not already permitted as a mobile vendor in Jefferson County, please complete a Mobile Food Establishment Plan Review & Permit Application.**

Consignment Farmers Market – when two or more vendors deliver their own farm and food products to a common location maintained by a third party that markets the vendors' products and receives a percentage share of the profits from sales, with the individual vendor retaining ownership of the farm and food product until it is sold. A consignment farmers market may be mobile or in a stationary location. These vendors will need to obtain a Retail Food Permit by completing a Food Establishment Permit Application (SF-5).

Forms can be found at the following link: <https://www.jchdww.org/environmental-health/>