



TERRENCE J. REIDY
HEALTH OFFICER

GINO SISCO
ADMINISTRATOR

1948 WILTSHIRE ROAD, SUITE 1
KEARNEYSVILLE, WV, 25430
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WWW.JCHDWV.ORG

PAYMENT AUTHORIZATION FORM

Applications and payments should be submitted via email, mail, or dropped in out lock box outside the back door marked Environmental.

Paperwork and payment submission:

Check Payments: Please make checks payable to Jefferson County Health Department and include a phone number on the top of the check. Mail to the address above or drop in the lock box outside our back door. Please be sure to include a return address or email so we may send a receipt to you.

Credit Card Payments: Please complete the section below. You may send the completed form via email, mail, or drop in our lock box outside our back door. Emails should be sent to one of the following emails:

Food Cards: JeffersonENV@wv.gov

HLE's (Home Loan Evaluations): Danielle.R.Phillipson@wv.gov

Permits (all permits other than well and septic): Patti.J.Richardson@wv.gov

Permits (well/septic): Danielle.R.Phillipson@wv.gov

Well and Septic **Information Requests:** JeffersonENV@wv.gov

Credit Card Payment:

Please note: We are unable to process American Express

Card Holder Name: _____

Account # _____

Expiration Date: _____ Security Code: _____ Amount: _____

Signature: _____