



Well and Septic Information Request Form

1948 Wiltshire Road Suite 1
Kearneysville, WV 25430

Email: JeffersonENV@wv.gov Fax: 304-728-3314

This form must be filled out completely – Incomplete forms will be returned.

There is a \$10.00 file search fee - per file

Please allow up to 72 business hours for your request to be processed.

Date: _____

Requester's Name: _____

Requester's Phone and Email: _____

Current Owner: _____

Previous Owner: _____

Physical Address: _____

Subdivision, Lot, and Section: _____

Most Current Deed Book Number: _____ Deed Page Number: _____

Number of Acreage: _____

Number of Bedrooms _____

Are You Requesting Perc Results? _____

Has there been a Dwelling on This Lot? _____ If Yes, Year Built? _____

Credit Card Payment:

Please note: We are unable to process American Express

Establishment/Card Holder Name: _____

Account # _____

Expiration Date: _____ Security Code: _____ Amount: **\$10.00 each**

Signature: _____