



**Jefferson County Board of Health  
Special Meeting Minutes: June 28, 2018 2:00pm**

Board Members Present: John Bresland (Chair), Carmela Cesare (Vice-Chair), Lorena Nathan, Ann Smith, Damien Hinck, Caleb Hudson (County Commissioner- Ex. Officio)

Board Members Absent: Lorena Nathan, Caleb Hudson (County Commissioner- Ex. Officio)

Also Present: Marty Freeman (Health Administrator), Dr. David Didden (Health Officer)

**Call to Order:**

The meeting was called to order at 2:09pm by Chairman Bresland. The agenda for today's meeting was presented and accepted.

**Public Comment:**

No public comments were made.

**Old Business:**

None.

**New Business:**

Approval to increase starting salary for Sanitarian I position:

Ms. Smith moved to increase the starting salary for Sanitarian I. Ms. Freeman detailed her recent request to the West Virginia Board of Personnel – originally requested \$34,000 but after discussion with settled on \$40,000 contingent on JCBOH approval. Members discussed the likelihood of increased staff retention at this higher salary, and potential savings on recruiting and training new sanitarians. Motion to approve the increase in the starting salary for Sanitarian I to \$40,000 effective July 6, 2018 was approved unanimously.

**Adjournment:**

Meeting adjourned at 9:27am.

*John Bresland*  
7/20/18