



**Jefferson County Board of Health
Minutes: March 2, 2018 10:00am**

Board Members Present: John Bresland (Chair), Carmela Cesare (Vice-Chair), Ann Smith, Damien Hinck

Board Members Absent: Caleb Hudson, Lorena Nathan

Also Present: Dr. David Didden (Health Officer), Louise Vincent (North Carolina Harm Reduction Coalition)

Call to Order:

The meeting was called to order at 10:25am by Chairman Bresland. The agenda was presented, and there were no revisions.

Public Comment:

None

Old Business:

None

New Business:

Agency Activity Reports:

- Health Administrator
 - No significant change in income from January.
 - Personnel costs increased due to leave payout to head sanitarian.
- Health Officer
 - Louise Vincent of the North Carolina Harm Reduction Coalition, and the Urban Survivors Union, gave a presentation on the harm reduction training she provided JCHD staff earlier in the week.
 - Influenza incidence appears to have peaked.
 - WV Harm Reduction Coalition is working on strategic planning.
 - Grant update
- Threat Prep
 - Discussed plans for an active shooter response training.
 - Discussed new emergency phone.
- Environmental
 - Adjusting to departure of head sanitarian February 17.
 - Heavy influx of installers/developers requesting final inspections since Feb 17. Staff is doing a fantastic job keeping up.

- Charles Fisher, RS, will begin in a Sanitarian II position starting March 5, 2018.
- Bill Ours, RS, from Hardy County health department, asked his board for permission to assist JCHD one day a week. No word as of yet as to the outcome.
- Medical
 - No major issues to report. See report for details of services provided.

Environmental Section financial issue:

Ann Smith moved the board go into executive session. Damien Hinck seconded, and the motion passed unanimously.

Ann Smith moved to come out of executive session. Carmela Cesare seconded, and the motion passed unanimously.

The board advised Dr. Didden to request Mr. Fisher and Mr. Ours take a critical look at the environmental health processes at JCHD and advise the board on how we might improve operations.

Approval of Payment of Bills and Financial Reports:

Ann Smith moved to accept the financial reports, Carmela Cesare seconded, and the motion passed unanimously.

Approval of February 9, 2018 Meeting Minutes:

The meetings of the February 9, 2018 regular board of health meeting were corrected by Mr. Bresland, then approved unanimously after a motion by Ms. Cesare and a second by Mr. Hink.

Adjournment:

Meeting adjourned at 12:34pm.

Board of Health Members:

John Bresland, Chair
 Carmela Cesare, Vice-Chair
 Lorena Nathan, Member
 Ann Smith, Member
 Damien Hinck, Member
 Caleb Hudson, County Commission Liaison

Term Expires:

06/30/2020
 06/30/2021
 06/30/2019
 06/30/2018
 06/30/2022
 Ex. Officio

**This meeting was noticed as follows:
 Public Notice locations: Courthouse and Public Services Building,
 online at www.jchealthdept.org**