**Jefferson County Board of Health**

**Minutes: May 12, 2017 9:00am**

Board Members Present: Bob Shefner (Chair), Ann Smith, John Bresland, Carmela Cesare, Caleb Hudson (County Commissioner- Ex. Officio)

Board Members Absent: Lorena Nathan (Vice-Chair)

Also Present: Nathan Cochran (Assistant County Prosecuting Attorney), Marty Freeman (Health Administrator), Dr. David Didden (Health Officer), Julie Bauserman (Head Nurse), Bill Zaleski (Sanitarian Supervisor)

**Call to Order:**

The meeting was called to order at 9:06am by Chairman Shefner. The agenda for today’s meeting was presented and accepted.

**Public Comment:**

Dr. Didden read a letter from Wendi Ballou regarding family health insurance coverage, asking that the board consider grandfathering all current employees, not just those who use PEIA now.

**Old Business:**

Budget Discussion:

Dr. Didden presented options regarding family health insurance and emphasized the need to ensure staff retention. Mr. Bresland moved to enter executive session for the discussion of health officer hours and compensation. Motion seconded and carried unanimously. Ms. Cesare moved to approve the following motion: “The Board of Health resolves that effective May 12, 2017 health insurance benefits for all employees will remain as is through 6/30/2018 as per PEIA regulations as permitted by PEIA and applicable law. For health benefits, also effective May 12, 2017 the Health Department will pay only the individual portion of health insurance for any new hires.” Motion was seconded and carried unanimously.

**New Business:**

Agency Activity Report:

* Health Administrator
	+ Threat Prep coordinator Judy Pittinger will not renew her contract (ends in October)
	+ Must submit budget to state by June 15, 2017
	+ Finances: projected income increased slightly due to lapses in refilling positions, increase in environmental permits, and catching up on insurance billing
* Physician Director
	+ Attended Association of Local Health Departments in Flatwoods last week. Dr. Mike Brumage of Kanawha-Charleston Health Department presented on Great Rivers Harm Reduction Coalition.
	+ Plus/delta survey with staff maybe do anonymous online again
	+ Slow rollout of harm reduction appointments
	+ Presented graph comparing overdose rates by county
* Environmental
	+ Staff went door-to-door to inform community about a rabies alert (feral cat)
	+ Busy season for permit renewals and new construction
	+ Public pools getting ready to open
	+ 4 indoor air quality complaints (smoking)
* Clinical
	+ Would like to hold community training on overdose prevention/naloxone
	+ Syringe exchange started by appointment only, working with Angie Gray at Berkeley County Health Department on Harm Reduction Clinic

Board Members Shadowing Staff at the Health Department – Clinical and Environmental:

Dr. Didden invited Board members to visit the health department and learn more about day-to-day operations and services.

Finances:

The Board received the financial reports and accepted them as presented. Mrs. Freeman has completed the PHUND$ project for the National Association of City and County Health Officials and received $6,000 by reporting financial data to compare with other NACCHO organizations

Approval of March 31, 2017 special meeting minutes and April 14, 2017 regular meeting minutes:

The minutes were approved as presented by unanimous consent.

**Adjournment:**

Meeting adjourned at 11:58am.

**Board of Health Members: Term Expires:**

Robert Shefner, Chair 06/30/2017

Lorena Nathan, Vice-Chair 06/30/2019

Ann Smith, Member 06/30/2018

John Bresland, Member 06/30/2020

Carmela Cesare, Member 06/30/2021

Caleb Hudson, County Commission Liaison Ex. Officio

**This meeting was noticed as follows:**

**Public Notice locations: Courthouse and Public Services Building,**

**online at** [**www.jchealthdept.org**](http://www.jchealthdept.org)