



**Jefferson County Board of Health
Minutes: September 13, 2016 @ 1:00pm**

Board Members Present: Bob Shefner (Chair), John Bresland, Carmela Cesare

Board Members Absent: Lorena Nathan (Vice-Chair), Willis Nowell, Walter Pellish (County Commissioner- Ex. Officio)

Also Present: Marty Freeman (Health Administrator), Dr. David Didden (Health Officer), Bill Zaleski (Sanitarian Supervisor)

Call to Order:

The meeting was called to order at 1:00pm by Chairman Shefner. The agenda for today's meeting was presented and accepted.

Public Comment:

No public comments were made.

Old Business:

None.

New Business:

Threat Preparedness Work Session:

Dr. Didden briefed the Board regarding Threat Preparedness Coordinator Sandy Hite's recent resignation. Executive session was held from 1:15-1:32pm.

Mr. Zaleski described the history of the Threat Preparedness program. He explained that responses are covered by templates provided by the state, and emphasized the importance of reaching out to the public.

Ms. Freeman provided the Board with a copy of the 2017 Grant Agreement from the State which details the components of the Threat Prepared grant. She also related two phone calls made to the State Threat Prep Office and the Regional Coordinator for guidance on the transition.

Dr. Didden presented three options: Hire a full time employee to replace, contract out the work, or divide the duties between existing employees. The Board discussed the options but took no action until additional conversations were held with the State.

Adjournment:

Meeting adjourned at 3:00pm.

Board of Health Members:

Robert Shefner, Chair
Lorena Nathan, Vice-Chair
Willis Nowell, Member
John Bresland, Member
Carmela Cesare, Member
Walter Pellish, County Commission Liaison

Term Expires:

06/30/2017
06/30/2019
06/30/2018
06/30/2020
06/30/2021
Ex. Officio

**This meeting was noticed as follows:
Public Notice locations: Courthouse and Public Services Building,
online at www.jchealthdept.org**