



**Jefferson County Board of Health
Minutes: July 8, 2016 @ 10:00am**

Members Present: Bob Shefner (Chair), Lorena Nathan (Vice-Chair), John Bresland (Member), Walter Pellish (County Commissioner- Ex. Officio)

Members Absent: Carmella Cesare (Member), Willis Nowell (Member)

Also Present: Lydia Lehman (Assistant County Prosecuting Attorney), David Didden (Health Officer), Marty Freeman (Health Administrator), Julie Bauserman (Nurse Supervisor), Sandy Hite (Threat Preparedness Coordinator), Bill Zaleski (Sanitarian Supervisor), Ronda Eddy (Executive Director, Jefferson Day Report Center)

Call to Order:

The meeting was called to order at 10:00am by Chairman Shefner. The agenda for today's meeting was changed without objection in order to allow Ms. Eddy to speak first.

Public Comment:

No public comments were made.

Board of Health Collaboration with the Jefferson Day Report Center:

Dr. Didden introduced Ronda Eddy, Executive Director of the Jefferson Day Report Center. Ms. Eddy gave background information on the Center and requested that the Board consider allowing Dr. Didden to administer naltrexone injections as adjunct treatment for recovering addicts. There would be no cost to the Health Department. Mr. Bresland asked how many people receive treatment at the DRC. Ms. Eddy said they currently have 73 patients; only two are interested in naltrexone right now, but interest would likely grow if it becomes available.

2017 Strategic Plan:

Ms. Freeman presented the strategic plan including an updated timeline of tasks the board wants to accomplish.

Social Media Strategy and Policy:

Dr. Didden updated the Board on contracting with social media consultant Melanie Miller who will work with the staff to improve the Facebook page. Studio 105 is working on assessing our website. Ms. Nathan suggested meeting with current website manager DHWeb as a possible alternative to save money. Dr. Didden assured the Board that he is proceeding cautiously in terms of finance. Mr. Pellish recommended contacting Russell Burriss in IT to assess any proposals.

Agency Activity Report:

Health Officer –

- Zika virus update: still only travel-related cases in WV
- Harm reduction with Ranson Law Enforcement to carry naloxone. Sharps Disposal Program numerous needle sticks in local waste management. Looking into possibility of sharps disposal/needle exchange at JCHD or a mobile unit.
- Mindful Kids program in fall. Partnering with Jefferson High to help students cope with recent death of teacher.
- Dr. Didden proposed a work session in 3-4 weeks to get new board member Ms. Cesare up to date.

Environmental –

- Presented positive comments from JCHD clients to the Board
- Opening of Thai Kitchen in Charles Town
- Food card numbers keep increasing
- Sent masks to flood relief through sheriff's office
- Fox Glen Utilities complaint investigation: Ongoing issue (over a decade) with water service – multiple boil water notices, issues with backflow and sediment. Contacted Senator Unger, worked with Office of Environmental Health Services who investigated and sent list of recommendations.

Clinical –

- Family Planning program funding increased from \$7291 to \$15,000 due to proper billing.
- Nursing staff of Jefferson, Berkeley and Morgan counties received the Hot Shot Award - increased immunization rates by 30% and tripled HPV vaccinations.
- Outreach Events: 7/18/16 Adult vaccines including free Tdap for volunteers; back-to-school shots 7/28/16 and 8/13/16

Threat Preparedness –

- Flooding monitored, clean-up masks delivered, Tdap vaccines donated by Eastern Panhandle Care Clinic given to volunteers. Volunteers are still needed to help with ongoing cleanup process.
- Zika Action Plan outline
- CDC guidelines have changed for exercises (took 9 hours this year vs 4 in previous years).
- Ms. Nathan asked if there were any plans to open cooling centers this summer. Ms. Hite said it's a matter of assessing needs versus resources; in previous years there's been a lack of volunteers and citizens are generally reluctant to leave their homes. Typically cooling centers would only be activated in extreme circumstances such as widespread power outages.
- Appointed chair for local emergency planning committee, meets quarterly.

Approval of June 14, 2016 meeting minutes:

The minutes of the June 14, 2016 Board of Health Meeting were approved by unanimous consent.

Approval of Payment of Bills and Financial Reports:

Ms. Freeman announced a preliminary change in the 2016 deficit from the original projection of \$250 thousand to just under \$108 thousand. Because our accounting is on an accrual basis, this number may be adjusted as funds are received. The Board received the financial reports and accepted them as presented.

Election of Officers:

Mr. Bresland nominated Mr. Shefner for chair. Mr. Shefner accepted the nomination and was elected unanimously. Mr. Shefner nominated Mr. Bresland for vice-chair. Ms. Nathan stated that her reservations about acting as interim chair when Mr. Trumble stepped down did not mean that she unwilling to continue as vice-chair. Mr. Bresland nominated Ms. Nathan for vice-chair. Ms. Nathan accepted the nomination and was elected unanimously.

Supporting local agencies through provision of primary care services:

Dr. Didden requested the Board’s authorization to provide primary care services at the Health Department. Mr. Shefner moved to approve, motion was seconded and carried unanimously.

Adjournment:

At 12:02 Mr. Shefner made a motion to adjourn. Motion was seconded and carried unanimously.

Board of Health Members:

Robert Shefner, Chair
Lorena Nathan, Vice-Chair
Willis Nowell, Member
John Bresland, Member
Carmella Cesare, Member
Walter Pellish, County Commission Liaison

Term Expires:

06/30/17
06/30/19
06/30/18
06/30/20
06/30/21
Ex. Officio

This meeting was noticed as follows:
Public Notice locations: Courthouse and Public Services Building,
online at www.jchealthdept.org