

**Jefferson County Board of Health (JCBOH) Regular Meeting Agenda**

**Friday, April 12, 2024, at 9:00 am**

**Jefferson County Public Services Center Training Room**

**Virtual Meeting via Zoom- click to join:**

<https://us02web.zoom.us/j/87314440147?pwd=dW55WHNacUd4OGhwSU5BZmR1K2FEZz09>

**Or call 301-715-8592; Meeting ID: 884 1568 6614; Passcode: 122949**



**Call to Order**

- Review of Agenda
- Approval of March 8, 2024, Meeting Minutes

**Public Comment**

- *Public comment period will be limited to a maximum of 30 minutes. Individuals may speak for up to 3 minutes and must sign up prior to the start of the meeting. Call or email Jefferson County Health Department to be included in the public comment period. Phone: (304) 728-8416 Email: JeffersonBOH@wv.gov*

**Unfinished Business**

- Appeal Process for Onsite Sewage Disposal Permits – Discussion/Possible Action

**New Business**

- CoxHollidaYoung Financial Update Charli Heilman CPA
- Review of February 2024 Final Financial Report and March 2024 Preliminary Financial Reports - Discussion/Action
- Preliminary FY25 Budget Presentation - Discussion
- Proposed Increase in Environmental Fees for FY25 – Discussion/Possible Action
- Agency Activity Report - Discussion
  - Environmental Activity Report
  - Threat Preparedness Activity Report
  - Clinical Activity Report
  - Health Officer Report
  - Health Administrator Report
- Next Meeting – scheduled May 10, 2024, @ 09:00 AM

*The agenda is subject to change without notice. This means agenda items may be discussed in a different order in which they are listed here. No items may be added to the agenda.*

**Board of Health Members**

Karen Bailey-Chapman, Chair  
Brandon Blake, Vice Chair  
Elliot Simon, Member  
Anh Nguyen, Member  
Ann Smith, Member  
Jennifer Krouse, County Commissioner

**Term Expires**

6/30/2026  
6/30/2027  
6/30/2025  
6/30/2024  
6/30/2028  
Ex Officio

To request an item to be placed on the next Board of Health Agenda, email [JeffersonBOH@wv.gov](mailto:JeffersonBOH@wv.gov)

To view previous meetings on YouTube, go to the [JeffCoBOH WV](#) channel.

**This meeting was noticed as follows:**

- Public Notice Locations: Jefferson County Courthouse and Public Services Building
- Individual Notice: A good faith effort will be made to contact individuals who are placed on the agenda, either by name or by position, at the time the agenda is posted publicly.
- Online at [www.jchdvw.org](http://www.jchdvw.org)