

**Jefferson County Board of Health Meeting Agenda:  
Friday August 12, 2016 @10:00am  
County Commission Meeting Room –  
Basement of Charles Town Library**



**Call to Order:**

- Review of Agenda

**Public Comment:**

**Old Business:**

- Environmental services work session. Introduction of the environmental services team to the board members, and discussion about staffing, policies, and procedures. *Possible executive session*

**New Business:**

- Physician Director Activity Report – Discussion/Action (Didden)
- Environmental Activity Report – Discussion/Action (Zaleski)
- Medical Activity Report – Discussion/Action (Bauserman)
- FLSA Employee Compensation Issue – Discussion/Action (Freeman) – *possible executive session*
- Discussion of funding for Threat Preparedness Coordinator – Discussion/Action (Didden/Freeman)
- Environmental Staff Salaries & Promotions (Zaleski/Freeman) – *possible executive session*
- Updating the County Commission – Discussion/Action (Nathan/Didden)
- Minority Outreach – Discussion/Action (Nathan)
- Follow up on Inroads – Discussion/Action (Nathan)
- Approval of Payment of Bills and Financial Reports – Discussion/Action
- Approval of July 8, 2016 and August 2, 2016 meeting minutes – Discussion/Action

***Agenda is subject to change without notice. This means that the items may be discussed in a different order in which they are listed here. No items may be added to the agenda.***

**Board of Health Members:**

Robert Shefner, Chair  
Lorena Nathan, Vice-Chair  
Willis Nowell, Member  
John Bresland, Member  
Carmela Cesare, Member  
Walter Pellish, County Commissioner

**Term Expires:**

06/30/2017  
06/30/2019  
06/30/2018  
06/30/2020  
06/30/2021  
Ex. Officio

Submit agenda items to Kaitlin Lacey, Office Assistant, seven working days prior to the Board Meeting. She may be reached at:

**Jefferson County Health Department**

1948 Wiltshire Rd, Suite 1  
Kearneysville, WV 25430  
Phone: 304-728-8416  
Fax: 304-728-3319

**This meeting was noticed as follows:**

- **Public Notice locations: Courthouse and Public Services Building.**
- **Individual notice: A good-faith effort will be made to contact individuals who are placed on the agenda, either by name or by position, at the time that the agenda is posted publicly.**
- **Online at [www.jchealthdept.org](http://www.jchealthdept.org)**