



**Jefferson County Board of Health Special Meeting Agenda:  
Friday, March 25 2016 @10:00am  
WVU Extension Office Training Room –  
Jefferson County Public Services Center**

**Call to Order:**

- Review of Agenda

**Public Comment:**

**Old Business:**

- Response to County Commission Budget Deliberations – Discussion/Action (Didden)
- Scheduling of April Board of Health Meeting – Discussion/Action (Didden)

**New Business:**

- Posting of Position Description for Part-Time Permanent Health Administrator – Discussion/Action (Didden)
- Presentation of FY 2015 Audit Findings – Discussion (Freeman)

*Agenda is subject to change without notice. This means that the items may be discussed in a different order in which they are listed here. No items may be added to the agenda.*

**s/Thomas L. Trumble  
Chair**

**Board of Health Members:**

Tom Trumble, Chair  
Lorena Nathan, Vice-Chair  
Willis Nowell  
Robert Shefner  
John Bresland  
Walter Pellish, County Commissioner

**Term Expires:**

06/30/16  
06/30/19  
06/30/18  
06/30/17  
06/30/20  
Ex. Officio

Submit agenda items to Kaitlin Lacey, Office Assistant, seven working days prior to the Board Meeting. She may be reached at:

**Jefferson County Health Department**  
1948 Wiltshire Rd  
Suite 1

Kearneysville, WV 25430  
Phone: 304-728-8416  
Fax: 304-728-3319

**This meeting was noticed as follows:**

- **Public Notice locations: Courthouse and Public Services Building.**
- **Individual notice: A good-faith effort will be made to contact individuals who are placed agenda, either by name or by position, at the time that the agenda is posted publicly.**
- **Online at [www.jchealthdept.org](http://www.jchealthdept.org)**