



**Jefferson County Board of Health Meeting Agenda:  
Friday, February 12, 2016 @10:00am  
WVU Extension Office Training Room  
Jefferson County Public Services Building**

**Call to Order:**

- Review of Agenda

**Public Comment:**

**Old Business:**

- Safe disposal of household sharps – Discussion/Action (Didden)
- Purchasing card manual and procurement policy – Discussion/Action (Freeman)
- Background checks for all new employees – Discussion (Lehman)
- Moving Forward De-Stress Clinic funding – Discussion/Action (Gilbertson/Didden)
- Final Report of the West Virginia Public Health Impact Task Force (Didden)

**New Business:**

- Approval of January meeting minutes – Discussion/Action
- Approval of Payment of Bills and Financial Reports – Discussion/Action
- Strategic Planning Retreat Preparation – Discussion/Action
- SB506 and Local Health Department Billing for Services - Discussion/Action (Didden)
- Proposed 25% Reduction in State Allotment for Local Health Discussion/Action (Nathan)
- Physician Director Activity Report: Update on public health legislation; infectious diseases; staffing. – Discussion/Action (Didden)
- Environmental Activity Report – Discussion/Action (Zaleski)
- Medical Activity Report – Discussion/Action (Nursing staff)

*Agenda is subject to change without notice. This means that the items may be discussed in a different order in which they are listed here. No items may be added to the agenda.*

**s/Thomas L. Trumble  
Chair**

**Board of Health Members:**

Tom Trumble, Chair

**Term Expires:**

06/30/16

Lorena Nathan, Vice-Chair	06/30/19
Willis Nowell	06/30/18
Robert Shefner	06/30/17
John Bresland	06/30/20
Walter Pellish, County Commissioner	Ex. Officio

Submit agenda items to Kaitlin Lacey, Office Assistant, seven working days prior to the Board Meeting. She may be reached at:

**Jefferson County Health Department**

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Kearneysville, WV 25430

Phone: 304-728-8416

Fax: 304-728-3319

**This meeting was noticed as follows:**

- **Public Notice locations: Courthouse and Public Services Building.**
- **Individual notice: A good-faith effort will be made to contact individuals who are placed agenda, either by name or by position, at the time that the agenda is posted publicly.**
- **Online at [www.jchealthdept.org](http://www.jchealthdept.org)**