Jefferson County Board of Health Meeting Agenda:
Friday, January 8, 2016 @10:00am
County Commission Meeting Room –
Basement of Charles Town Library

Call to Order:
• Review of Agenda

Public Comment:

Old Business:
• Strategic Planning – Discussion/Action (Bresland, Didden)
• Former JCHD employee, Murphy Pratt, severance dispute. Possible executive session – (Lehman)
• Adopting Roberts Revised Rules of Orders – Discussion/Action (Trumble)
• Safe disposal of household sharps – Discussion/Action (Didden)
• Purchasing card manual and procurement policy – Discussion/Action (Freeman)

New Business:
• Approval of December meeting minutes – Discussion/Action
• Approval of Payment of Bills and Financial Reports – Discussion/Action
• Background checks for all new employees- Discussion (Lehman)
• Presentation to County Commission regarding funding for health department - Discussion/Action (Trumble)
• Moving Forward De-Stress Clinic funding- Discussion/Action (Gilbertson/Didden)
• Final Report of the West Virginia Public Health Impact Task Force (Didden)
• Health Officer Activity Report – Discussion/Action (Didden)
• Environmental Activity Report – Discussion/Action (Zaleski)
• Medical Activity Report – Discussion/Action (Nursing staff)

*Agenda is subject to change without notice. This means that the items may be discussed in a different order in which they are listed here. No items may be added to the agenda.*

s/Thomas L. Trumble
Chair

Board of Health Members:
Tom Trumble, Chair

Term Expires:
06/30/16
Lorena Nathan, Vice-Chair 06/30/19
Willis Nowell 06/30/18
Robert Shefner 06/30/17
John Bresland 06/30/20
Eric Bell, County Commissioner  Ex. Officio

Submit agenda items to Kaitlin Lacey, Office Assistant, seven working days prior to the Board Meeting. She may be reached at:

Jefferson County Health Department
1948 Wiltshire Rd
Suite 1
Kearneysville, WV 25430
Phone: 304-728-8416
Fax: 304-728-3319

This meeting was noticed as follows:

- Public Notice locations: Courthouse and Public Services Building.
- Individual notice: A good-faith effort will be made to contact individuals who are placed agenda, either by name or by position, at the time that the agenda is posted publicly.
- Online at www.jchealthdept.org